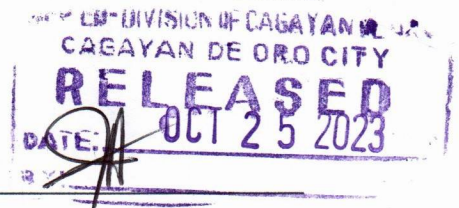




Republic of the Philippines  
**Department of Education**  
**REGION X**  
**DIVISION OF CAGAYAN DE ORO CITY**



**Office of the Schools Division Superintendent**

**October 23, 2023**

DIVISION MEMORANDUM

No. 563 s. 2023

**RECONSTITUTION OF THE DIVISION FIELD TECHNICAL ASSISTANCE TEAM**

TO: Assistant Schools Division Superintendent  
OIC Chief Education Supervisor – CTD  
Chief Education Supervisor - SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Concerned SGOD Personnel  
Concerned CTD Personnel  
Concerned OSDS Personnel

1. All concerned division personnel are hereby designated to constitute the Division Field Technical Assistance Team (DFTAT) effective School Year 2023-2024. You are to function as such to ensure the provision of technical assistance based on identified needs, issues and concerns.
2. Enclosure 1 shows the composition and functions of the DFTAT for your reference and guidance.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
4. Immediate and widest dissemination of this memorandum is enjoined.

**ROY ANGELO E. GAZO**

Schools Division Superintendent

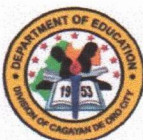
Encl: as indicated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

**DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT)**

ECHR/DM-DFTAT  
October 23, 2023



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
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**Email Address:** cagayandero.city@deped.gov.ph



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**Office of the Schools Division Superintendent**

**Enclosure 1**

**DIVISION FIELD TECHNICAL ASSISTANCE TEAM**  
**SY 2023-2024**

Division of Cagayan de Oro City

| NAME OF PERSONNEL                                                                                                                                                                  | POSITION                              | DFTAT ROLE                           | FUNCTIONS                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Roy Angelo E. Gazo                                                                                                                                                                 | Schools Division Superintendent       | Approving Authority                  | Approving authority of field validation plans and TA plans; settles issues and problems.                                                                                                             |
| Audie S. Borres                                                                                                                                                                    | Asst. Schools Division Superintendent | Recommending Authority               | Recommends to the approving authority TA plans, programs and resolutions                                                                                                                             |
| Rosalio R. Vitorillo                                                                                                                                                               | Chief ES – SGOD                       | Supervising Fellow 1                 | The permanent Supervising Fellow to focus on quality assurance of the TA process.                                                                                                                    |
| Jean S. Macasero                                                                                                                                                                   | OIC Chief ES – CTD                    | Supervising Fellow 2                 | The appointed Supervising Fellow to oversee the technical inputs or requirements of the TA.                                                                                                          |
| Jinky M. Arnejo                                                                                                                                                                    | Designated Asst. Chief ES - CTD       | Team Leaders                         | The person responsible of the day-to-day activities of the team; resolves operational issues within the team; leads the preparation of the filed validation plan, TA plan and contact report.        |
| Romeo B. Aclo                                                                                                                                                                      | Designated Asst. Chief ES - SGOD      |                                      |                                                                                                                                                                                                      |
| Eleanor Consejo H. Rollan                                                                                                                                                          | SBM Coordinator                       | Documenters                          | Documenter of the TA reports undertaken in the Division.                                                                                                                                             |
| Amor Radaza                                                                                                                                                                        | EPS II – M&E                          |                                      |                                                                                                                                                                                                      |
| January Gay T. Valenzona                                                                                                                                                           | EPS II – ALS                          |                                      |                                                                                                                                                                                                      |
| Margie Andrade<br>Charlyn Baylon<br>Angelito Felisilda<br>Anita M. Gochuco<br>Shirley A. Merida<br>Paraida D. Orangot<br>Marife A. Ramos<br>Milagros Recamadas<br>Cynthia V. Yañez | PSDS                                  | Members/Specialists/<br>Section Head | The subject area specialists; facilitators during workshops, FGDs and other group discussions; participants during data validation, deliberations of findings, PIR presentations and report writing. |
| Sylvio Carciller<br>Jerly Eluna<br>Helen Lucman<br>Ray Maghuyop<br>Juan Mingo<br>Joel Potane<br>Phoebe Taruc                                                                       | EPS I                                 |                                      |                                                                                                                                                                                                      |
| Arnel Calubag                                                                                                                                                                      | Accountant III                        |                                      |                                                                                                                                                                                                      |
| Risa Bea Socorro Borres                                                                                                                                                            | Admin Officer V                       |                                      |                                                                                                                                                                                                      |
| Rommel Vallente                                                                                                                                                                    | Admin Officer V                       |                                      |                                                                                                                                                                                                      |
| Baldomero Mark Meso III                                                                                                                                                            | Medical Officer                       |                                      |                                                                                                                                                                                                      |
| Jean T. Loquillano                                                                                                                                                                 | SEPS – SocMob                         |                                      |                                                                                                                                                                                                      |
|                                                                                                                                                                                    |                                       |                                      |                                                                                                                                                                                                      |
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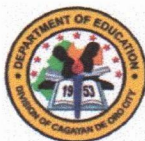
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|                           |                     |                  |                                                                                                                                                                                          |
|---------------------------|---------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Derrold Marl Aves         | SEPS – HRD          |                  |                                                                                                                                                                                          |
| Rochelle Luzano           | LRMDS<br>Supervisor |                  |                                                                                                                                                                                          |
| Rodel Megollas            | Planning Officer    | Planning Officer | Overseer to consistency of the strategic directions in the Region; provider of access to education data and information; the main resource or expert on education planning requirements. |
| Eleanor Consejo H. Rollan | SEPS-M&E            | M&E Specialists  | Main resource on M&E                                                                                                                                                                     |
| Amor Radaza               | EPS II-M&E          |                  |                                                                                                                                                                                          |



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